

Mission Action Plan

MATT 29 - WORKSHEET

MAY 2016

1. COMMUNICATIONS

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
Churchwardens are looking into improving the church notice boards.	Hugh Jones , David Hill	Ongoing project	£1,000	
A Welcome Pack is being developed, to include a church 'business card' which will incorporate a new church logo	Anne Currie , Ashleigh Davies	Report Nov PCC	Printing costs	Duplication and distribution of Welcome pack.
Website Maintenance & link to other forms of Social Media. Unifying the process of Updating Communications	Fr. Andrew, PA, David Jones	Ongoing	£200	Easy to maintain
Allow congregation to sign up for events electronically				

2. SOCIAL EVENTS

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
<p>Social Committee to review social activities: what are popular and what not.</p> <p>Engage newcomers in organising and planning social events.</p> <p>Bring together diversity of our congregation.</p>	<p>Social Committee to start and make proposals</p> <p>Sue Mumby & Louise Hill</p>	<p>Complete</p> <p>Include in plans for 150th anniversary celebrations in 2016</p> <p>Review end 2016</p>		<p>A varied programme of events which appeals to a broad range of congregation members.</p>

3. SUCCESSION PLANNING

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
<p>Fr Andrew to hold conversations with people currently in key roles.</p> <p>Gain their agreement to mentor a deputy.</p>	<p>Fr Andrew with Churchwardens and Finance & Standing Committee</p>	<p>Progress report May PCC</p> <p>December 2016</p>	<p>Possible training costs</p>	<p>Deputies in place for all key posts</p>

5. CHILDREN AND YOUNG PEOPLE

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
<p>Rejuvenation of Junior Church with new leaders</p> <p>Reflect on results from survey undertaken in 4 above</p>	Junior Church Leaders & Helpers	Nov 2016 PCC	As Budget	

6. MISSION

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
Look at Mission activities in light of 150th Anniversary experiences	Fr. Andrew	Jan 2017 - end of year review		


7. UNIFORMED ORGANISATIONS

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
Review our links with Uniformed Organisations	Anne Currie	Jan 2017		

9. BEREAVEMENT GROUP

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
Initial Group to reflect on ways of reaching into the community for Pastoral support and friendship	Rev. Helen	Next Ministry Team Meeting		

COMPLETED ITEMS

 1. COMMUNICATIONS				
NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
Hardware upgrade in the Parish Office will allow the emailing of the redesigned weekly newsletter and online Calendar.	Ian McMillan + consultant + Parish Office	Progress Report to Jan PCC - task completed	£500	Hardware and software installed and working. Staff Trained to use it. Newsletter now emailed.
Review the state of the church porch	Gigi Lau & Marian Randall	Complete by Summer 2016	TBA	Team created. Porch revitalised and regularly updated.

 4. BEFRIENDING				
NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
<p>Establish who is interested in being a visitor.</p> <p>Establish who is interested in being visited.</p> <p>Ensure DBS checks are carried out and Safer Church guidelines followed.</p>	Scilla Wallis + Tryfana McMillan + Caryl Isherwood + Jenny Window	Completed Review Nov 2016	Possible safe-guarding training costs	Recognised and accessible system for visiting in place within Parish. Communicated and understood by all.

Appoint a co-ordinator (and deputy) to plan and organise visits.				
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 **6. CHILDREN AND YOUNG PEOPLE**

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
<p>Consider sharing a Youth Worker with St Mark's.</p> <p>Meet with Hugh Ridskill-Smith</p> <p>Review proposals from Alice Baker's presentation to March PCC</p>	<p>Anne Currie + Ollie Jeffrey + Alice Baker to discuss ideas and implications with St Mark's</p>	<p>Paid Youth Worker no longer an option</p> <p>Needs rethinking</p> <p>Decision on what St. Matthew's really needs to encourage growth and nurture of young people</p> <p>Progress Report to Mar PCC</p>	<p>Associated costs</p>	<p>Review complete new proposals to go before PCC</p>

 **6. TRANSPORT**

NEXT STEPS	OWNER	REVIEW DATES	RESOURCES	SUCCESS CRITERIA
<p>Co-ordinate a scheme to transport people to/from church</p> <p>Ensure DBS checks are carried out and Safer Church guidelines followed</p>	<p>Gayle Yates + Ministry Team</p>	<p>Pool of volunteers developed. But more required</p> <p>Upper age limit for drivers?</p>	<p>Possible safe-guarding training</p>	<p>Established pool of DBS checked drivers and communication of scheme to congregation.</p>

<p>Regularly Review Transport arrangements for those who may have difficulty getting to church.</p> <p>Identify those who need lifts.</p> <p>Continue to check current provisions</p>		<p>Plan for increased use during winter months and especially for Christmas and Easter services</p> <p>Review again November 2016</p>		
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